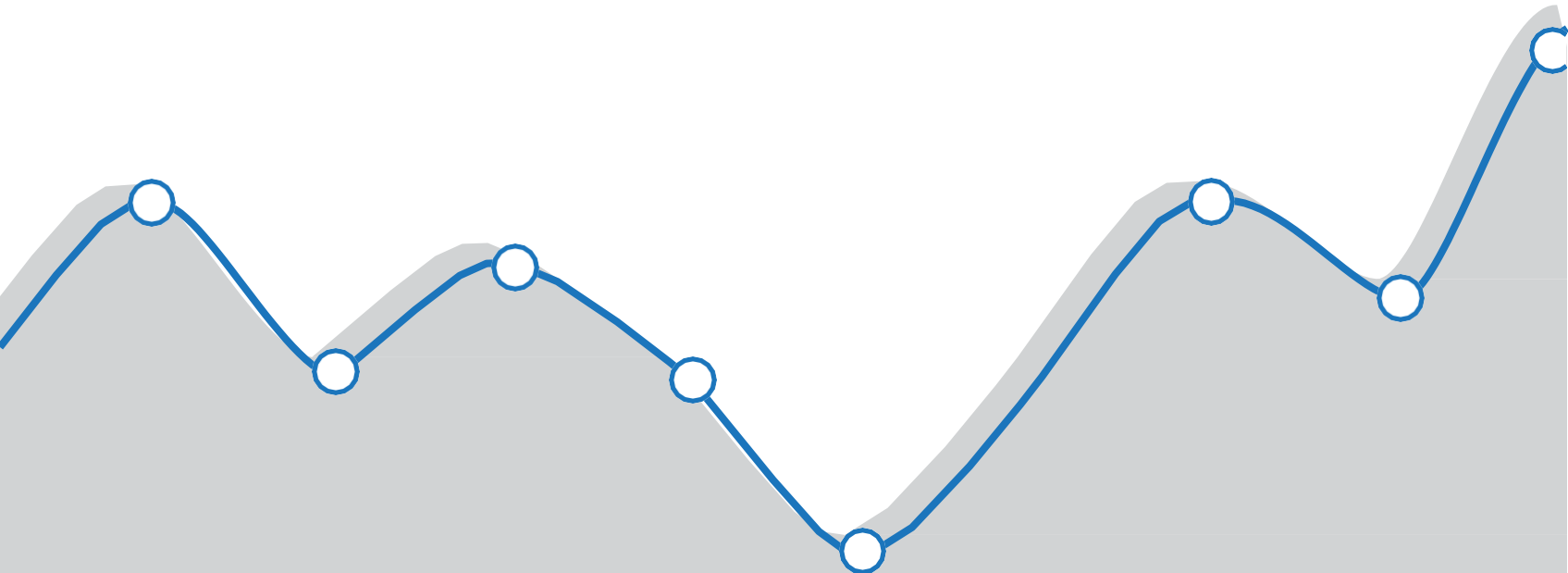


# Annual Audit Plan Fiscal Year 2021

September 2020



**Internal Audit Division**  
Public Utility Commission of Texas

## *Executive Summary*

The goal of Internal Audit is to achieve audit coverage throughout the agency over time while focusing on areas with the greatest amount of risk. The audit plan for fiscal year 2021 was developed using a risk assessment matrix. The risk assessment process included feedback from each division director to aid in the development of upcoming projects. The steps included in the risk assessment process are as follows:

1. Identified and cataloged agency activities by division.
2. Reviewed the Strategic Plan to identify areas that may need additional attention.
3. Selected the criteria used to evaluate the impact and likelihood of events that could adversely affect the agency.
4. Ranked the identified risks in terms of likelihood and impact on the goals of the agency.
5. Selected and prioritized potential audits.

Identified risks were scored on a scale from one to four with four considered a substantial risk. Based on this methodology the audit plan includes three planned audits as well as time allotted for special projects, consulting opportunities, and any non-audit services. The Internal Audit Plan is posted on the agency's website as required by Texas Government Code, Section 2102.015.

## Fiscal Year 2021 Audit Plan

<b>Project Number</b>	<b>Project Description</b>	<b>Program Area</b>	<b>Budgeted Hours</b>
2021-100	An Audit of the Inventory Control Process	Agency Operations	400
2021-200	An Audit of the Contracting Process at the Public Utility Commission	Financial Resources	400
2021-300	An Audit of Central Records Processes and Procedures	Agency Operations	400
Various	Special Projects as Assigned	Agency Wide	400
Audit Subtotal			1600
<b>Administrative &amp; Required Internal Audit Activities</b>			
Continuing Professional Education			40
General Administration			68
Leave			80
State Holidays			112
Internal Audit Plan			60
Internal Audit Annual Report -Previous Year			60
Risk Assessment-Upcoming Fiscal Year			60
Administration & Audit Activities -Subtotal			480
<b>Total Budgeted Hours</b>			<b>2080</b>