



Compliance Reporting Portal

<https://reports.puc.texas.gov/p/login>

Permian Basin Reliability Plan Project Reports Filing Instructions

Table of Contents

Record of Changes – PBR Reports	1
Permian Basin Reliability Plan Project Reports.....	2
Introduction	2
General Instructions	2
Reporting Tool Framework	3
Permian Basin Reliability Projects Quarterly Report Filing Instructions	4
Permian Basin Reliability Plan Quarterly Reports Filing – Virtual Walkthrough	9

Record of Changes – PBR Reports

This section lists the changes made to the PBR reporting portal along with the date when the change was made.

Date	Description of the Change
	As published on 05/07/2025

This document will be updated to reflect any changes to relevant rules requiring compliance reporting.

Permian Basin Reliability Plan Project Reports

Introduction

The Public Utility Commission of Texas (Commission) under 16 Texas Administrative Code § 25.98 (Permian Basin Reliability Plan Reporting Requirements and Monitor) requires the reporting of Permian Basin Reliability Plan Transmission Projects, and establishes the responsibilities of a third-party monitor.

The purpose of this report is to provide the Commission and public a concise picture of all major Permian Basin transmission projects that are planned or are under construction by the transmission service providers.

General Instructions

If the filing entity is not able to submit reports on the portal, the reports can be emailed to monthlyreports@puc.texas.gov. If the filing entity is not able to use any electronic filing method, they may contact PUCT staff at the following address for requesting alternative methods to submit the required information.

Public Utility Commission of Texas
Attention: Filing Clerk
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326

This form does not limit the Commission's ability to ask for supporting information, and Staff may request additional information at any time. Staff may request that reporting utilities provide a cost breakdown when the final costs have been determined for Certificate of Convenience and Necessity (CCN) projects only.

The CRP portal offers a public search view that has functionalities similar to the PUCT agency filing system that was previously used to file the monthly transmission construction reports.

Reporting Tool Framework

Each transmission project contains the following project identifiers: Transmission Tracking Number, Parent Project Number, and Sub Project Number.

- Transmission Tracking Number (TTN) is a new number auto generated and assigned by the PUCT, unique to each filing entity and transmission project. The first five digits of the TTN are the CCN number of the filing entity. E.g. *XXXXX {Filing Entity CCN ID}-YYYY (Year)- ZZZZZ (String of auto generated digits)*
- Parent Project Number (PPN) is provided by the filing entity, except in the case of regional reliability projects (e.g., Permian Basin Reliability Projects), which are assigned by ERCOT. A parent project, at the minimum, will have one Sub Project but can have multiple Sub Projects that can be added over a period of time.
- Sub Project Number (SPN) is provided by the filing entity, except in the case of regional reliability projects. Datapoints from the Sub Projects are rolled up and aggregated at the Parent Project level.

Permian Basin Reliability Projects Quarterly Report Filing Instructions

To submit a Permian Basin Reliability (PBR) Projects quarterly report, the filing entity must first provide general information at the parent project and the sub project level.

The filing entity must complete the following steps prior to filing a PBR quarterly report.

1. Select '+ New Project' on the home page to create a new parent project.
2. Select 'Yes' to the field "Is this a Regional Reliability Project" and select "Permian Basin" from the "Regional Reliability Plan" drop-down menu.
3. Provide general information about the parent project. Then, select Save and Continue.
4. Create a new sub-project and provide general information about the sub project. Each parent project must have at least one sub-project. Then, select Save and Start Filing.
5. Select the tile 'Current Quarterly Update' to start filing PBR quarterly update.

Each PBR project **must** use the **Project ID** assigned to the project in the Reliability Plan for the Permian Basin Region Report published by ERCOT ([P-57152, ITEM 2](#)) as its Parent Project number and the **Upgrade ID** as the Sub Project number.

Each reporting entity is required to provide the following information when creating a parent project and sub project in the fields below.

Data Field Name	Data Field Description
New Parent Project	
General Information – Parent Project	
Is this a Regional Reliability Plan?	Select whether the project is part of a regional reliability plan (e.g., Permian Basin Reliability Project).
Transmission Tracking Number (TTN)	Transmission Tracking Number (TTN) is a new number auto generated and assigned by the PUCT, unique to each filing entity. The first five digits of the TTN are the CCN number of the filing entity.
Parent Project Number (PPN)	<p>Enter the PPN. A PPN is provided by the filing entity, except in the case of regional reliability projects (e.g., Permian Basin Reliability Projects) which are assigned by ERCOT.</p> <p>A Parent Project must have a single Sub Project or multiple Sub Projects that can be added over a period of time.</p>
Parent Project Name	Enter the name of the Parent Project. Use the same name as was reported to ERCOT in any reports, where possible.
Project Type	Select the project type from the drop-down menu: CCN, Non-CCN - Emergency, Non-CCN - Routine, or Other transmission projects over \$250k.
PUCT Control Number	Enter the 5-digit PUCT Control Number if the project involves a CCN application.
Rule Subsection	This field is auto populated with the associated rule subsection if the project type is Non-CCN – Emergency (§ 25.101 (c) (3)), Non-CCN – Routine (§ 25.101 (c) (5)), or Other transmission projects over \$250k (§ 25.83(a)(3)).
Parent Initial Estimated Project Cost	<p>A. CCN projects: Enter the initial estimated cost from the CCN application. This number must not be changed in future months unless the application is amended.</p> <p>B. Non-CCN projects and other projects over \$250,000: Enter the estimated project cost that is required to be reported 45 working days before construction begins, pursuant to 25.83 (c)(1).</p>
Location (By City)	Select the names of the cities, where the project is located.
Location (By County)	Select the names of the counties, where the project is located.

Parent Project Description	Describe the Parent Project in enough detail to allow the Commission to evaluate that the work does not require a CCN, if the filing entity does not intend to apply for a CCN. Include any significant or relevant detail not being reported in other columns. If required, submit a separate document as an attachment to provide more details under the tab "Parent Project Documents"
-----------------------------------	--

New Sub Project	
General Information – Sub Project	
Sub Project Number (SPN)	<p>Enter the SPN. A SPN is provided by the filing entity, and is unique to the filing entity, except in the case of regional reliability projects (e.g., Permian Basin Reliability Projects) which are assigned by ERCOT.</p> <p>A Parent Project can have a single Sub Project or multiple Sub Projects that can be added over a period of time. The filing entity is responsible for providing Sub Project information.</p> <p>No duplicate numbers are allowed in this column. Each project must be entered as a separate entry. Certain datapoints from the Sub Projects roll up into the Parent Project.</p>
Sub Project Name	Enter the name of the Sub Project.
Location (City)	Select the names of the cities, where the Sub Project is located.
Location (County)	Select the names of the counties, where the Sub Project is located.
Sub Project Description	Describe the Sub Project in detail. Include any significant or relevant detail not reported in other columns. If required, submit a separate document as an attachment to provide more details under the tab "Sub Project Documents"
Project Type	Select the project type from the drop-down menu: CCN, Non-CCN - Emergency, Non-CCN - Routine, or other transmission projects over \$250k.
PUCT Control Number	Enter the 5-digit PUCT Control Number if the Sub Project involves a CCN application.
Rule Subsection	This field is auto populated with the associated rule subsection if the project type is Non-CCN – Emergency (§ 25.101 (c) (3)), Non-CCN – Routine (§ 25.101 (c) (5)), or Other transmission projects over \$250k (§ 25.83(a)(3)).

For each of the headers in the table below, provide an initial implementation schedule. Subsequently, provide an update on all headers in the table on a quarterly basis.

Data Field Name	Data Field Description
CCN Application	Provide the estimated and actual start and completion dates related to the filing of a CCN application for the Sub Project.
Right-of-Way and Land Acquisition	Provide the estimated and actual start and completion dates, and cost information related to acquiring access to real property for executing the Sub Project.
Engineering and Design	Provide the estimated and actual start and completion dates, and cost information related to engineering and design services required to complete construction of the Sub Project.
Materials and Equipment Procurement	Provide the estimated and actual start and completion dates, and cost information related to materials and equipment that were procured to complete construction of the Sub Project.
Construction Facilities	Provide the estimated and actual start and completion dates, and cost information related to facilities that were used to complete construction of the Sub Project. This does not include the acquisition of land or right-of-way to support construction of the Sub Project (<i>see Right-of-Way and Land Acquisition above in this table</i>).
CCN Acquisition	Provide the estimated and actual costs of acquiring the CCN for the Sub Project.
Energization Date	Provide the estimated and actual energization date for the Sub Project. The energization date is the date when the Sub Project is connected to the grid and receives energy, enabling the Sub Project to be operational.
Total to Complete the PBRP Project	This field is auto populated with the cumulative estimated cost and actual cost information provided.
Additional text fields	
Brief Summary	Provide a summary of the PBR project progress to date.
Transmission Upgrade	Provide details about the transmission upgrade. Refer to P-57152, ITEM 2 excel sheet for more information on contents to be included in this field.
Voltage	Provide details about the existing voltage (kV) – and the voltage upgrade, if any.

Facility	Provide details about the facility. Refer to P-57152, ITEM 2 excel sheet for more information on contents to be included in this field.
Reporting Significant Changes	<p>As applicable to the PBR project, describe any significant changes that have occurred since the previous reporting period. A significant change includes the following:</p> <p>(1) An increase of over 10 percent to the total cost estimate that was included in the TSP's initial quarterly progress report;</p> <p>2) a change of more than 60 calendar days from the initial estimated date to complete a milestone in the TSP's initial implementation schedule;</p> <p>3) a delay to the TSP's energization date of a PBR project that is caused by the incomplete status of another PBR project; and</p> <p>4) circumstances that pose a risk to the energization date of a PBR project.</p>

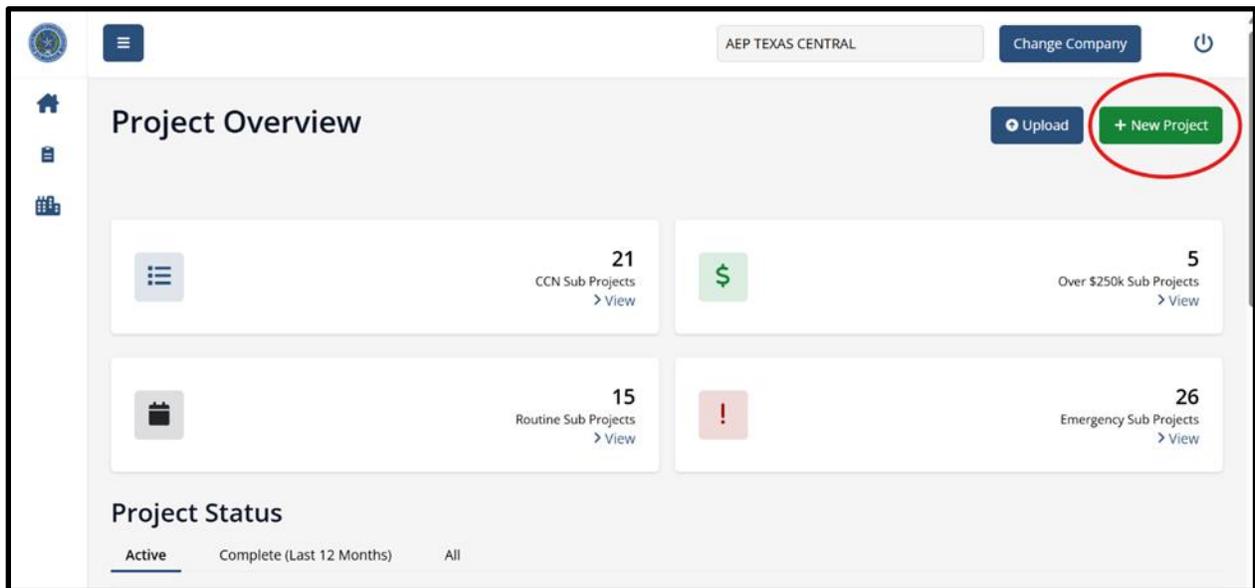
Previously submitted quarterly update information can be viewed by clicking the “Historic Quarterly Updates” tab on the *Sub Project Details* page.

Permian Basin Reliability Plan Quarterly Reports Filing – Virtual Walkthrough

1. Submitting Permian Basin Quarterly Update

As discussed above, for submitting Permian Basin Quarterly Update, the filer must add a new Parent and Sub Project. The process for adding a new Parent and Sub Project is the same as described under the MCPR filing.

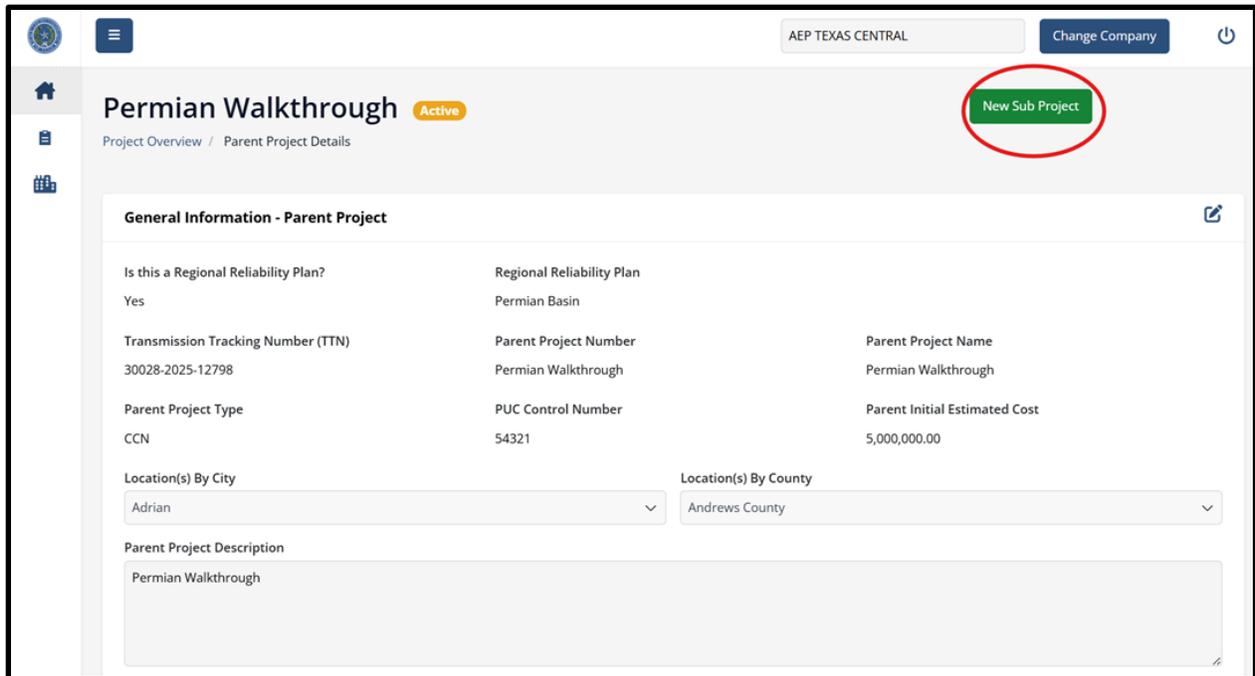
- a. On the Home page, select “+ New Project”



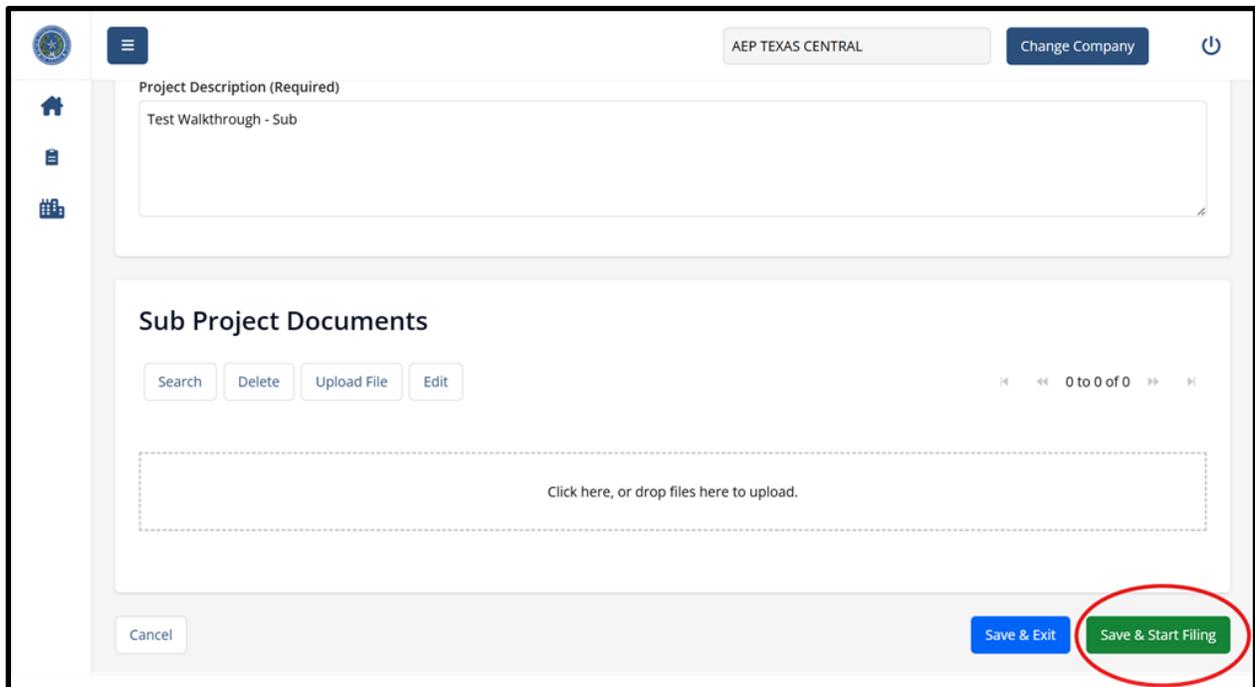
- b. Select “Yes” in the “Is this a Regional Reliability Plan?” Then select “Permian Basin” in the “Regional Reliability Plan” dropdown.

- c. After entering in required fields, select “Save & Continue”
 - i. Selecting “Save & Exit” takes user back to the Home page

- d. Create a new Sub Project
 - i. Select “New Sub Project”.



- e. After entering in required fields, select “Save & Start Filing”
 - i. Selecting “Save & Exit” takes user back to the Home page



- f. Select the “Current Quarterly Update” tab, then select “+ New Quarterly Update”

The screenshot shows the AEP Texas Central web portal interface. At the top, there is a navigation bar with the company name 'AEP TEXAS CENTRAL' and a 'Change Company' button. The main content area displays project information for 'Permian Basin':

- Is this a Regional Reliability Plan?**: Yes
- Regional Reliability Plan**: Permian Basin
- Transmission Tracking Number (TTN)**: 30028-2025-12798
- Sub Project Number**: Permian Walkthrough - Sub
- Sub Project Name**: Permian Walkthrough - Sub
- Project Type**: CCN
- PUC Control Number**: 54321
- Location(s) By City**: Agua Dulce
- Location(s) By County**: Armstrong County
- Sub Project Description**: Permian Walkthrough - Sub

At the bottom of the page, there is a navigation menu with several options: 'Current Report Data', 'Sub Project Documents', 'Cost Analysis', 'Historic Reports', 'Audit / Activity Log', 'Current Quarterly Update Permian Basin', and 'Historic Quarterly Updates Permian Basin'. The 'Current Quarterly Update Permian Basin' option is circled in red. To its right, there is a green button labeled '+ New Quarterly Update', also circled in red.

- g. Enter all applicable fields and select “Submit” at the end of the page
 - i. User can edit information provided in all applicable fields by selecting “Edit” on the same webpage

The screenshot shows the 'Additional Text Fields' section of the AEP Texas Central web portal. It contains several text input fields for providing project details:

- CDN Acquisition**: A table with columns for 'CDN Acquisition', 'Investigation Date', and 'Total to Complete the PSM Project'. The 'Investigation Date' column contains several 'm/d/yyyy' date pickers. The 'Total to Complete the PSM Project' column contains numerical values like '0.00'.
- Additional Text Fields**: A section with five text input fields:
 - Brief Summary**: A text area with a 'text' label.
 - Transmission Upgrade**: A text area with a 'text' label.
 - Voltage**: A text area with a 'text' label.
 - Facility**: A text area with a 'text' label.
 - Reporting Significant Changes**: A text area with a 'text' label.

At the bottom of the page, there are two buttons: 'Save Changes' and 'Submit'. The 'Submit' button is circled in red.

2. Downloading a Permian Sub Project quarterly report (PDF)

- a. On the Sub Project Details webpage and Current Quarterly Update tab, select the “Export PDF” button to download a Permian Sub Project quarterly report

b.

General Information - Sub Project

Is this a Regional Reliability Plan? Regional Reliability Plan
 Yes Permian Basin

Transmission Tracking Number (TTN) Sub Project Number Sub Project Name
 30028-2025-12825 Testing1a Testing1a

Project Type Rule Subsection
 Non-CCN - Emergency 5 25.101(c)(3)

Location(s) By City Location(s) By County
 Alto Bonito Heights Hardin County

Sub Project Description
 Test

Current Report Data Sub Project Documents Cost Analysis Historic Reports Audit / Activity Log **Current Quarterly Update Permian Basin** Historic Quarterly Updates Permian Basin

Edit **Export PDF**

Quarterly Update Details

Initial Implementation Schedule (within 30 days of commission order)	Implementation Schedule	Costs	Comments
--	-------------------------	-------	----------

3. Submitting a new quarterly update for an existing Sub Project

- a. Select “+ New Quarterly Update”

Permian Walkthrough - Sub

Current Report Data Sub Project Documents Cost Analysis Historic Reports Audit / Activity Log **Current Quarterly Update Permian Basin** Historic Quarterly Updates Permian Basin

Edit PDF Export **+ New Quarterly Update**

Quarterly Update Details

	Initial Implementation Schedule (within 30 days of commission order)		Implementation Schedule				Costs		Comments	
	Estimated Start Date	Estimated Completion Date	Estimated Start Date	Estimated Completion Date	Actual Start Date	Actual Completion Date	% Complete	Estimated Costs		Actual Costs
CCN Application	4/12/2025	4/19/2025				4/12/2025	0%			
Right-of-Way and Land Acquisition	4/12/2025	4/12/2025					0%	\$0.00	\$0.00	
Engineering and Design	4/12/2025	4/19/2025					0%	\$0.00	\$0.00	
Materials and Equipment Procurement	4/12/2025	4/19/2025					0%	\$0.00	\$0.00	
Construction of	4/12/2025	4/19/2025					0%	\$0.00	\$0.00	

- b. Enter all applicable fields and select “Submit” at the end of the page

- i. If “Save Changes” is selected, user can continue to enter all applicable fields by selecting “Edit” on the same webpage

4. Viewing previous Permian Basin quarterly updates

- a. Select “Historic Reports” tab to view or download previous quarterly update submission.

