



Executive Summary

16 Texas Administrative Code (TAC) § 25.53 requires all Texas electric entities to file an Emergency Operations Plan (EOP) annually. This rule establishes requirements for the annual EOP filing. As part of the annual EOP filing, entities must file an executive summary that provides entity information, summarizes EOP content, and includes a signed affidavit affirming personnel training, business continuity, and other requirements as detailed in 16 TAC § 25.53.

In accordance with 16 TAC § 25.53, **Entity Name** ("**Acronym**") hereby files its updated Emergency Operations Plan ("EOP").

Example Statement:

*In accordance with 16 TAC § 25.53, **Power Generation Company** ("**PGC**") hereby files its updated Emergency Operations Plan ("EOP").*



Entity Information

Entity Legal Name: Click or tap here to enter text.

Entity ID Number¹: Click or tap here to enter text.

Entity Type: Choose an item.

Entity Power Region²: Choose an item.

Joint Filing

If the filing is a joint filing for multiple entities registered with the Public Utility Commission of Texas, provide a list of all jointly filing entities in **Attachment 1**. If this does not apply, write **N/A** in the attachment.

Generation Facilities

If the filing includes multiple generation facilities within a single registration, provide a list of all applicable generation facilities that are included in the EOP filing in **Attachment 2**. If this does not apply, write **N/A** in the attachment.

Generation Facility Changes

Note any changes in Generation facilities that occurred since the previous filing (ex: changes in generation output, purchasing or selling of assets), complete **Attachment 3** with a description of changes. If no changes were made, write **N/A** in the attachment.

¹ The entity registration number issued by PUCT or ID number assigned by PUCT.

² Select the entity's power region using the drop-down list. The options are ERCOT, MISO, and SPP.



EOP Filing Requirement Mapping

The table below includes the 16 TAC § 25.53 requirements required by all reporting entities.

Instructions: Complete the below EOP roadmap to fulfill the requirements to include a reference to specific sections and page numbers of the entity's EOP that correspond with the requirements of this rule.

| 16 TAC § 25.53 | Description | Applicable Document(s) | Page(s) |
|-------------------|---|------------------------|---------|
| (c) (1) (A) (i) | Executive Summary | | |
| (c) (3) | Continuous Maintenance of EOP | | |
| (c) (4) (A) | Record of Distribution | | |
| (c) (4) (B) | Emergency Contacts | | |
| (c) (4) (C) | <i>Signed Affidavit from Entity's Highest-Ranking Representative Affirming the Following:</i> | | |
| (c) (4) (C) (i) | Relevant Personnel are Familiar With and have Received Training on the EOP | | |
| (c) (4) (C) (ii) | Reviewed and Approved by Appropriate Executives | | |
| (c) (4) (C) (iii) | Drills Have Been Conducted to the Extent Required | | |
| (c) (4) (C) (iv) | Distributed to Local Jurisdictions | | |
| (c) (4) (C) (v) | Business Continuity Plan | | |
| (c) (4) (C) (vi) | Personnel Training (IS-100, IS-200, IS-700, IS-800 NIMS) | | |
| (d) (1) (A) | Approval and Implementation Section Introduction | | |
| (d) (1) (A) | Outline of Applicability | | |
| (d) (1) (B) | List of Individuals Responsible for Maintaining and Implementing EOP | | |
| (d) (1) (B) | List of Individuals who Can Change EOP | | |
| (d) (1) (C) | Revision Control Summary | | |
| (d) (1) (D) | Dated Statement of Approval Adopting the Plan and Superseding Previous Plan | | |



Public Utility Commission of Texas
Executive Summary Template for 16 TAC § 25.53 EOP Filings

| 16 TAC § 25.53 | Description | Applicable Document(s) | Page(s) |
|---------------------------|---|-----------------------------------|----------------|
| (d) (1) (E) | Most Recent Approval Date | | |
| (d) (2) | Communication Plan | | |
| (d) (3) | Plan to Maintain Pre-identified Supplies for Emergency Response | | |
| (d) (4) | Staffing During Emergency Response | | |
| (d) (5) | Identification of Weather-related Hazards and Activation of EOP | | |
| (f) | Annual Drill Information | | |



EOP Filing Requirement Mapping – Transmission and Distribution

The table below includes the 16 TAC § 25.53 annex requirements specific to electric utilities, transmission and distribution utilities, municipally owned utilities, and electric cooperatives.

Instructions: Complete the below EOP roadmap to fulfill the requirements to include a reference to specific sections and page numbers of the entity’s EOP that correspond with the requirements of this rule.

| 16 TAC § 25.53 | Description | Applicable Document(s) | Page(s) |
|-----------------|--|------------------------|---------|
| (e) (1) (A) (i) | Weather Emergency Annex Operational Plans | | |
| | <i>Cold Weather</i> | | |
| | <i>Hot Weather</i> | | |
| (e) (1) (A) (i) | Weather Emergency Annex Checklists | | |
| | <i>Cold Weather</i> | | |
| | <i>Hot Weather</i> | | |
| (e) (1) (B) | Load Shed Annex | | |
| (e) (1) (C) | Pandemic and Epidemic Annex | | |
| (e) (1) (D) | Wildfire Annex | | |
| (e) (1) (E) | Hurricane Annex | | |
| (e) (1) (F) | Cyber Security Annex | | |
| (e) (1) (G) | Physical Security Annex | | |
| (e) (1) (H) | Annex for the use of PURA Facilities | | |
| (e) (1) (I) | Additional annexes as needed or appropriate to the entity’s particular circumstances | | |
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EOP Filing Requirement Mapping – Generation

The table below includes the 16 TAC § 25.53 annex requirements specific to electric cooperatives, electric utilities and municipally owned utilities that operate a generation resource in Texas; and Power Generation Companies (not including generation resources authorized under PURA § 39.918).

Instructions: Complete the below EOP roadmap to fulfill the requirements to include a reference to specific sections and page numbers of the entity’s EOP that correspond with the requirements of this rule.

| 16 TAC § 25.53 | Description | Applicable Document(s) | Page(s) |
|-------------------|--|------------------------|---------|
| (e) (2) (A) (i) | Weather Emergency Annex - Operational Plans | | |
| | <i>Cold Weather</i> | | |
| | <i>Hot Weather</i> | | |
| (e) (2) (A) (ii) | Weather Emergency Annex - Verification of Adequacy and Operability of Fuel Switching Equipment | | |
| (e) (2) (A) (iii) | Weather Emergency Annex – Checklist for Generation Resource Personnel to Use | | |
| | <i>Cold Weather</i> | | |
| | <i>Hot Weather</i> | | |
| (e) (2) (B) | Water Shortage Annex | | |
| (e) (2) (C) | Restoration of Service Annex | | |
| (e) (2) (D) | Pandemic and Epidemic Annex | | |
| (e) (2) (E) | Hurricane Annex | | |
| (e) (2) (F) | Cyber Security Annex | | |
| (e) (2) (G) | Physical Security Annex | | |
| (e) (2) (H) | Additional annexes as needed or appropriate to the entity’s particular circumstances | | |
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EOP Filing Requirement Mapping – Retail Electric Provider

The table below includes the 16 TAC § 25.53 annex requirements specific to Retail Electric Providers.

Instructions: Complete the below EOP roadmap to fulfill the requirements to include a reference to specific sections and page numbers of the entity's EOP that correspond with the requirements of this rule.

| 16 TAC § 25.53 | Description | Applicable Document(s) | Page(s) |
|----------------|--|------------------------|---------|
| (e) (3) (A) | Pandemic and Epidemic Annex | | |
| (e) (3) (B) | Hurricane Annex (gen, T&D, REP) | | |
| (e) (3) (C) | Cyber Security Annex | | |
| (e) (3) (D) | Physical Security Annex | | |
| (e) (3) (E) | Additional annexes as needed or appropriate to the entity's particular circumstances | | |
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Record of Distribution

Instructions: Complete **Attachment 4** to fulfill the requirement to complete a record of distribution of the EOP to all applicable **Entity Name** personnel.

Affidavit

Instructions: Include a signed affidavit from the entity's highest-ranking representative that confirms the requirements in 16 TAC §25.53(4)(C) have been met. 16 TAC §25.53(4)(C) is referenced in the Executive Summary requirements description above.

